**ESL Instructor Roles Description**

**Organization Overview:**

For over 27 years, Helping Link/Một Dấu Nối has helped many Vietnamese integrate into American society through our ESL, computer, and citizenship programs as well as information and referral services. The challenges of moving to a new continent and learning a new culture are immense, at times overwhelming. Helping Link is here to pay forward the help many of us received so that families remain intergenerational, connected, and united. This source of support and knowledge in a safe environment allowed many of Helping Link’s clients to successfully achieve their goals to improve their English skills, become U.S. citizens, and find opportunities to grow and thrive.

We seek caring community members and professionals in search of culturally enriching relationships, passionate about creating space for mutual exchange and engagement. Join Us!

**Responsibilities**:

Helping Link/Một Dấu Nối is seeking volunteers to serve as Adult ESL instructors for teaching instruction of basic English language fluency.

* Be available during class hours to successfully teach and inspire students
* Work with a cohort of other instructors to develop and discuss lesson plans to ensure materials follow state and community standards and are practical for students’ daily lives
* Prepare for and instruct the ESL class to maximize student success and ensure student confidence in speaking English
* Oversee and organize all learning and testing materials and track student progress reports for the end of the quarter
* Be engaging, inspiring, imaginative, passionate, and friendly

\*Note: Resources and materials will be readily available. \*

**Requirements:**

* Commit a minimum of 4 hours per week during class times for instruction
* Strong passion in working with a diverse and limited English speaking group of students
* High communication and people skills – both verbal and written – to work with students and teaching assistant(s)
* Be engaging and interactive to create a light and pleasant atmosphere for students

**Benefits:**

* Make a direct impact on the lives of immigrants and refugees to improve their lives
* Hands-on experience teaching students English
* Develop and build upon fundamental teaching and educational skills such as communication, adaptability, engagement, innovation/imagination, and confidence
* Support a community-led grassroots organization to improve the lives of those in the Vietnamese community in the King County Region