**UX Designer Roles Description**

**Organization Overview:**

For over 27 years, Helping Link/Một Dấu Nối has helped many Vietnamese integrate into American society through our ESL, computer, and citizenship programs as well as information and referral services. The challenges of moving to a new continent and learning a new culture are immense, at times overwhelming. Helping Link is here to pay forward the help many of us received so that families remain intergenerational, connected, and united. This source of support and knowledge in a safe environment allowed many of Helping Link’s clients to successfully achieve their goals to improve their English skills, become U.S. citizens, and find opportunities to grow and thrive.

We seek caring community members and professionals in search of culturally enriching relationships, passionate about creating space for mutual exchange and engagement. Join Us!

**Responsibilities:**

Helping Link/Một Dấu Nối is currently looking for a UX Designer to volunteer with us on our Web Team! As a UX Designer, you will help maintain our website as we roll out new content.

* Update pages and content on Helping Link/Một Dấu Nối’s website
* Design new pages and layouts when needed, either as wireframes, prototypes or final designs
* Create email templates using HTML and inline CSS for email campaigns in Vertical Response
* Be an active team member and comfortable working with people from all walks of life
* Participate in weekly meetings and take on tasks when assigned
* Excellent communications skills, both written and verbal
* Take initiative and show leadership

**Requirements**:

* HTML5, CSS3 and Javascript, WordPress
* Knowledge of web accessibility standards
* Knowledge of mobile responsive design Cross-browser compatibility (e.g. Internet Explorer, Microsoft Edge, Safari, Google Chrome, Mozilla Firefox)

Preferred Qualifications: PHP and WordPress template design Bootstrap Framework Knowledge of visual design, current web design trends and marketing strategies UX design