**iPad/Computer Instructor Roles Description**

**Organization Overview:**

For over 27 years, Helping Link/Một Dấu Nối has helped many Vietnamese integrate into American society through our ESL, computer, and citizenship programs as well as information and referral services. The challenges of moving to a new continent and learning a new culture are immense, at times overwhelming. Helping Link is here to pay forward the help many of us received so that families remain intergenerational, connected, and united. This source of support and knowledge in a safe environment allowed many of Helping Link’s clients to successfully achieve their goals to improve their English skills, become U.S. citizens, and find opportunities to grow and thrive.

We seek caring community members and professionals in search of culturally enriching relationships, passionate about creating space for mutual exchange and engagement. Join Us!

**Responsibilities:**

Helping Link/Một Dấu Nối is looking for tech-savvy individuals who are interested in sharing their skills with immigrants learning how to use iPads for the first time. This is a very popular program for adults & seniors that will help them connect with the younger generation.

* Teach iPad skills to adults in small settings of 6 to 10 students
* Teach a curriculum that includes basics such as: downloading/managing apps, sending/receiving email, using the Internet, and more
* Engage students with interactive activities and be prepared to answer related questions to lesson plans

\*Note: Technical support, resources, and materials will be provided to instructors\* **Requirements:**

* Commit a minimum of 4 hours per week during class times for instruction
* Strong passion in working with a diverse and limited English-speaking group of students
* High communication and people skills both – verbal and written – to work with students and teaching assistant(s)
* Be engaging and interactive to create a light and pleasant atmosphere for students

**Benefits**:

* Make a direct impact in the lives of immigrants and refugees to improve their lives
* Hands-on experience in working with students to teach basic technology skills
* Develop and build upon fundamental teaching and educational skills such as communication, adaptability, engagement, immovability/imagination, and confidence
* Support a community-led grassroots organization to improve the lives of those in the Vietnamese community in the King County Region